



**Minutes of the General Board Meeting of Area E Disaster Management
Joint Powers Agreement
November 18, 2015 – NORWALK ARTS & SPORTS COMPLEX**

The General Board Meeting of the Area E Disaster Board was called to order at 8:40 am by Area E DMAC, Cullen Armet.

<p>MEMBERS PRESENT Bellflower – Joel Hockman Carson –Anita Kincherlow Cerritos – Emely Merina Commerce – Ernie Fierro, Ralph Vivero Compton – Stacy Barnes, Skye Garcia Downey – Andrew Stevens Huntington Park– Elsa Cobian La Habra Heights – Ron Myers La Mirada – Andrew Vialpando Lakewood – Nancy Hitt Norwalk – Raquel Vernola Santa Fe Springs – Darryl Pedigo South Gate – Lt. Edward Perez Vernon – Yesenia Barajas Whittier – Yolanda Martinez Area E – Cullen Armet, Jennifer Cerda</p>	<p>MEMBERS ABSENT Artesia – Sam Choi Bell – Tom Rodriguez Bell Gardens – Jeffrey Travis Cudahy – Victor Ferrer Hawaiian Gardens – Juana Hernandez, Tina Rosa Lynwood – Deborah Jackson Maywood – Carlos Fernandez Montebello – Kurt Johnson, Rick Rojas Paramount – Carlos Mendoza Pico Rivera – Steve Gutierrez LA Co. OEM – Ashu Palta Also Present: ARC– Chris Campbell-Jay Archdiocese of LA – Eileen O’Brien LACoFire- Rosemary Vivero LHH- Fire Watch- Norm Zezula Park Water Co. – Arnie Martinez</p>
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ROLL CALL-

Roll call was taken and self-introductions were made.

PUBLIC COMMENT-

City of Norwalk – Raquel Vernola introduced the new Emergency Management contact for the City of Norwalk, Josh Yordt. Raquel will be leaving the Board and moving to another position in the State of Washington.

CONSENT CALENDAR

1. APPROVAL OF PREVIOUS MEETING MINUTES OF OCTOBER 21, 2015

Member Joel Hockman moved and Member Anita Kincherlow seconded that the minutes of October 21, 2015 be approved.

THE MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Bellflower, Carson, Cerritos, Commerce, Compton, Downey, Huntington Park, La Habra Heights, La Mirada, Lakewood, Norwalk, Santa Fe Springs, Vernon, and Whittier.

NOES:

ABSENT: Artesia, Bell, Bell Gardens, Cudahy, Hawaiian Gardens, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, and South Gate.

NEW BUSINESS

2. PROFESSIONAL SERVICES AGREEMENT WITH GRUBER & ASSOCIATES FOR FINANCIAL CONSULTING SERVICES AND SECOND BUDGET AMENDMENT- It was recommended that the Area E Disaster Management Board accept the proposal from Gruber & Associates to provide Area E financial consulting services; Amend the Area E Fiscal Year 2015-16 budget as proposed; Prepare a Professional Services Agreement for an amount not to exceed \$11,000; and authorize the Area E

Board Chairman to execute the agreement with Gruber & Associates to provide financial consulting services on behalf of Area E Disaster Management.

Discussion:

Emely Merina, City of Cerritos inquired about the concern for fraud that was mentioned in the report.

Andrew Vialpando, City of La Mirada and Area E Board Chairman stated that with its small size, the possibility for fraud was greater for Area E, although no instances had been found by the auditor. Gruber & Associates will create financial structure for the office in compliance with the State and will prepare the office for an audit to be conducted in FY 2016-17.

Member Andrew Vialpando moved and Member Andrew Stevens seconded that the Area E Disaster Management Board accept the proposal from Gruber & Associates to provide Area E financial consulting services; Amend the Area E Fiscal Year 2015-16 budget as proposed; Prepare a Professional Services Agreement for an amount not to exceed \$11,000; and authorize the Area E Board Chairman to execute the agreement with Gruber & Associates to provide financial consulting services on behalf of Area E Disaster Management.

THE MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Bellflower, Carson, Cerritos, Commerce, Compton, Downey, Huntington Park, La Habra Heights, La Mirada, Lakewood, Norwalk, Santa Fe Springs, Vernon, and Whittier.

NOES:

ABSENT: Artesia, Bell, Bell Gardens, Cudahy, Hawaiian Gardens, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, and South Gate.

COMMUNICATIONS

3. AREA E EXECUTIVE COMMITTEE REPORTS-

Chairman's Report – Vice Chairperson Stacy Barnes

Chairman Andrew Vialpando reminded the Board to be mindful that under the Brown Act Area E meetings require that a quorum be present at all times. After conducting some research, he also offered to send a copy of the Area E JPA to members upon request.

Area E Regional CERT Report – Member Andrew Stevens

Member Andrew Stevens stated that the CERT dessert social was expected to be postponed for Area E Regional CERT.

Area E Fire Chiefs – Vice Chairman Stacy Barnes

No report.

Southeast Police Chiefs – Member Sheri Koomen

No report.

Red Cross Steering Committee – Chris Campbell-Jay

American Red Cross (ARC) Partner Chris Campbell-Jay reported that the ARC partnered with the City of La Mirada for the Great Shakeout October 15, 2015. The ARC assisted with the City of Avalon following a fire that occurred on the island. The ARC will be working with the City of Compton in the month of January for the Home Fire Safety Campaign.

4. OPERATIONAL AREA INFORMATIONAL REPORT FOR NOVEMBER 18, 2015

Area E DMAC, Cullen Armet reviewed the Operational Area Report and discussed its contents.

5. PRESENTATION: AREA E CITY ASSESSMENT

Area E DMAC, Cullen Armet gave an overview of findings of Area E City needs following Area E City assessments.

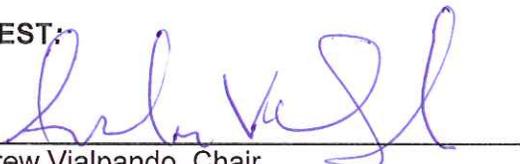
6. ORAL REPORT: DISASTER RESPONSE WORK

Eileen O'Brien, Archdiocese of Los Angeles, gave an oral report on the involvement of the Archdiocese within LA City and LA County and the benefits to cities in mutual aid during disaster.

ADJOURNMENT

There being no further business to come before general board, the November meeting of the Area E Joint Powers Agreement was adjourned at 10:30 am.

ATTEST:



Andrew Vialpando, Chair



Jennifer Cerda, Area E Administrative Manager

APPROVED:

January 20, 2016