



## Area E Executive Committee Meeting

Area E Disaster Management Office

Meeting Minutes for January 7, 2016

Meeting was called to order at 3:05 pm by Executive Committee Chairman Andrew Vialpando.

**1) Roll Call:** Roll call was taken.

**Members Present:** Member Joel Hockman; Member Sheri Koomen; Member Andrew Stevens; Vice Chairman Stacy Barnes, Chairman Andrew Vialpando

**Members Absent:**

**Guests Present:**

**Staff Present:** Area E DMAC Cullen Armet; Administrative Manager Jennifer Cerda

**2) Public Comment:** No public comment was made.

**3) Approval of Executive Committee meeting minutes- November 5, 2015**

Member Andrew Stevens moved and Vice Chairman Stacy Barnes seconded to approve the minutes of the November Executive Committee meeting.

**MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:** Member Joel Hockman, Member Sheri Koomen, Member Andrew Stevens, Vice Chairman Stacy Barnes, Chairman Andrew Vialpando

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

### **NEW BUSINESS**

**4) Discussion of Fiscal Year 2015-16 Mid-Year Budget**

Chairman Andrew Vialpando discussed and reviewed the year-to-date expenses for Area E. A mid-year review of the FY 2015-16 budget will be given at the February Executive Committee meeting.

**5) Discussion of Area E Administrative Operations**

Chairman Andrew Vialpando gave an update on the Financial Services and Professional Services Agreements. Human Resources consultant Sharon Greth will attend the February

Executive Committee meeting to provide details concerning the CalPERS account and estimations for FY 2016-17 CalPERS and payroll expenses.

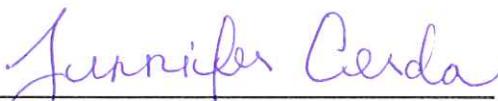
**6) Update on DMAC Emergency Management Activities**

DMAC Cullen Armet discussed trainings that were completed in the month of December. Additional trainings are projected to be brought to Area E cities in the Spring.

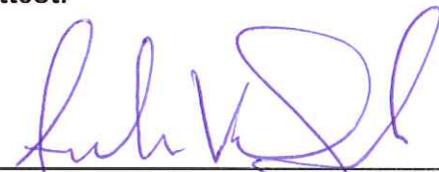
**7) Adjournment**

There being no further business to be brought before the Area E Executive Committee, the January meeting adjourned at 4:25 pm.

**Submitted:**

  
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Jennifer Cerda, Administrative Manager

**Attest:**

  
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Andrew Vialpando, Chairman

**APPROVED:**

February 4, 2016