



Minutes of the General Board Meeting of Area E Disaster Management
Joint Powers Agreement

September 16, 2015 – NORWALK ARTS & SPORTS COMPLEX

The General Board Meeting of the Area E Disaster Board was called to order at 8:40 am by Area E DMAC, Cullen Armet.

<p>MEMBERS PRESENT Bellflower – Joel Hockman Carson –Anita Kincherlow, Ky Truong Cerritos – Emely Merina Compton – Stacy Barnes Downey – Andrew Stevens La Mirada – Andrew Vialpando Lakewood – Nancy Hitt Lynwood – Mark Flores Montebello – Kurt Johnson, Rick Rojas Norwalk – Raquel Vernola Paramount – Carlos Mendoza Pico Rivera – Steve Gutierrez Santa Fe Springs – Darryl Pedigo South Gate – Sheri Koomen Vernon – Yesenia Barajas Whittier – Rod Hill, Yolanda Martinez Area E – Cullen Armet, Jennifer Cerda, Zaira Villa LA Co. OEM – Ashu Palta</p>	<p>MEMBERS ABSENT Artesia – Sam Choi Bell – Tom Rodriguez Bell Gardens – Jeffrey Travis Commerce – Matthew Rodriguez Cudahy – Victor Ferrer Hawaiian Gardens – Juana Hernandez, Tina Rosa Huntington Park – Elsa Cobian, Juan Porras LA County OEM – Ashu Palta La Habra Heights – Charles Hurley Maywood – Carlos Fernandez</p> <p>Also Present: ARC– Tori Kanhayuwa CSUDH- Gary Singer, Jazzel Baliling LACoFire- Rosemary Vivero LACoPH- Dorothy O'Brien LHH- Fire Watch- Norm Zezula LASD-Norwalk- Jose Navares, Donna Johnson</p>
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ROLL CALL- Roll call was taken and self-introductions were made.

PUBLIC COMMENT- No Public Comment was made.

CONSENT CALENDAR

1.0 APPROVAL OF PREVIOUS MEETING MINUTES OF JUNE 17, 2015

Member Emely Merina moved and Member Mark Flores seconded that the minutes of June 17, 2015 be approved.

THE MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Bellflower, Carson, Cerritos, Compton, Downey, La Mirada, Lakewood, Lynwood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, South Gate, Vernon, and Whittier.

NOES:

ABSTAIN: Artesia, Bell, Bell Gardens, Commerce, Cudahy, Hawaiian Gardens, Huntington Park, La Habra Heights, and Maywood.

2.0 APPOINTMENT OF MEMBERS SHERI KOOMEN AND JOEL HOCKMAN TO EXECUTIVE COMMITTEE- It was recommended that the General Board appoint the City of South Gate Board Member Sheri Koomen and the City of Bellflower Board Member Joel Hockman to the Area E Executive Committee.

Member Rod Hill moved and Member Andrew Stevens seconded that Member Sheri Koomen and Member Joel Hockman be appointed to the Area E Executive Committee.

THE MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Bellflower, Carson, Cerritos, Compton, Downey, La Mirada, Lakewood, Lynwood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, South Gate, Vernon, and Whittier.

NOES:

ABSTAIN: Artesia, Bell, Bell Gardens, Commerce, Cudahy, Hawaiian Gardens, Huntington Park, La Habra Heights, and Maywood.

NEW BUSINESS

3.0 AMENDMENT TO DMAC CONTRACT- It was recommended that Area E General Board review and approve the Amendment to the Agreement for Coordinating Disaster Management Services with Area E.

Member Rod Hill moved and Member Darryl Pedigo seconded that Amendments to the DMAC contract be approved.

Discussion:

Raquel Vernola, City of Norwalk, proposed to table Contract Amendment item for the October General Board Meeting, and requested that the full contract be attached to allow for review of contract with amendments.

Member Rod Hill withdrew motion. Contract Amendment item to be tabled for the October General Board meeting.

4.0 FISCAL YEAR 2015-16 BUDGET AMENDMENTS- It was recommended that the Area E General Board review and approve the proposed budget amendments to the Area E FY 2015-16 Budget.

Administrative Manager Jennifer Cerda reviewed and discussed the proposed budget amendments to the FY 2015-16 Budget.

Member Andrew Stevens moved and Member Rod Hill seconded that the FY 2015-16 Budget amendments be approved as proposed.

Discussion:

Raquel Vernola, City of Norwalk, inquired why an HR Consultant was contracted. Chairman Andrew Vialpando discussed the need of Human Resources and CalPERS management for Area E staff.

Kurt Johnson, City of Montebello, inquired if there was an outstanding balance for legal services or if legal retainer was decided upon following any incidents in Area E. Chairman Andrew Vialpando reported the payment that was made for outstanding legal services rendered for Area E and that no incidents have occurred.

Emely Merina, City of Cerritos, inquired why the Disaster Program line item was decreased. Administrative Manager Jennifer Cerda indicated that items were purchased under the FY 2014-15 budget that wouldn't be needed this year.

THE MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

AYES: Bellflower, Carson, Cerritos, Compton, Downey, La Mirada, Lakewood, Lynwood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, South Gate, Vernon, and Whittier.

NOES:

ABSTAIN: Artesia, Bell, Bell Gardens, Commerce, Cudahy, Hawaiian Gardens, Huntington Park, La Habra Heights, and Maywood.

5. LINCOLN FIRE AFTER ACTION ORAL REPORT

Kurt Johnson, City of Montebello, gave an oral report regarding the Lincoln Fire which occurred in the City of Montebello on August 16, 2015.

6. AREA E EXECUTIVE COMMITTEE REPORTS

Chairman's Report

Chairman Andrew Vialpando discussed the actions and activities the Area E Executive Committee have performed over the summer.

Area E Regional CERT Report

Regional CERT Coordinator Andrew Stevens discussed the upcoming Flood Response refresher training scheduled September 24 at Calvary Chapel in the City of Downey from 6-9:30 pm.

Area E Fire Chiefs

Vice Chairman Stacy Barnes announced that an Area E strike team was sent to assist in the Butte Fire for the week of 9/11-9/18/2015.

Southeast Police Chiefs

Member Sheri Koomen reported that DMAC Cullen Armet will meet the Police Chiefs at their next meeting. Southeast Police Chiefs and LA County Police Chiefs used State Homeland Security Grant Program (SHSGP) funds for the Interagency Communications Interoperability System (ICIS).

Red Cross Steering Committee

Red Cross representative Tori Kanhayuwa reported that the Red Cross is implementing more to emergency management programs and are very involved with the Great Shake Out exercise. The Red Cross will conduct an EOC call out drill for cities. Contact the Red Cross if your city would like to participate (800) 675-5799. Home Fire Preparedness Campaign will be conducted October 3.

7. OPERATIONAL AREA INFORMATIONAL REPORT

DMAC Cullen Armet reviewed and discussed the September Operational Area Information Report and distributed flyers for upcoming El Nino webinar September 17 and Joint Information Center Workshop October 7.

8. AREA E CITIES ACTIVITY UPDATES

City of Norwalk- Raquel Vernola introduced the new emergency preparedness coordinator for the Los Angeles Sheriff's Department in Norwalk, Jose Navares. The City of Norwalk had conducted a City staff Lobby Readiness Competition in regards to Emergency Management.

City of Cerritos- Will be hosting OARRS training from the LA County Office of Emergency Management at the Cerritos Library. Training is tentatively scheduled for October 6.

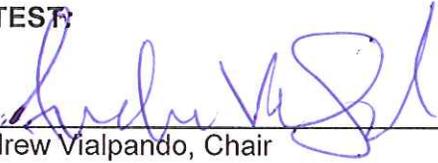
9. PRESENTATION: STRATEGIES FOR IMPROVING YOUR SHAKEOUT EXERCISE

Earthquake Program Manager from the California Institute of Technology, Margaret Vinci, shared resources and ideas to utilize for the 2015 Great ShakeOut Exercise scheduled October 15.

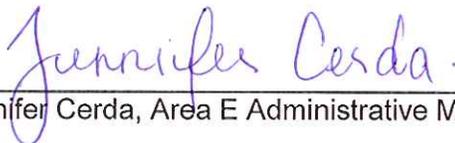
ADJOURNMENT

There being no further business to come before the Board, Member Rod Hill moved and Member Andrew Stevens seconded that the September meeting of the Area E Joint Powers Agreement be adjourned. The meeting adjourned at 11:25 am.

ATTEST:



Andrew Vialpando, Chair



Jennifer Cerda, Area E Administrative Manager

APPROVED:

October 21, 2015